

Higher Learning Commission

Eastern Wyoming College :

Annual Institutional Data Update (AIDU) System

Review Report

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2008 Annual Institutional Data Update


Contact Information

Instructions











Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Include designations such as S.J., B.V.M., etc. in the Suffix field
- **DO NOT INCLUDE ACADEMIC CREDENTIALS** such as M.B.A., M.S.N., D.B.A, J.D., etc.
- If the permanent position is vacant, enter the interim or acting officer

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		Contact Type	Name	Address	City State, Zip	Phone	Email
		General Institutional Address	Eastern Wyoming College	3200 West C Street	Torrington, WY 82240-1699	307-532-8200	
		Chief Executive Officer	Dr. Shari L. Olson	3200 West C Street	Torrington, WY 82240-1699	307-532-8202	shari.olson@ewc.wy.edu
		Chief Academic Officer	Dr. Richard Holcomb	3200 West C Street	Torrington, WY 82240-1699	307-532-8261	richard.holcomb@ewc.wy.edu
		Chief Financial Officer	Ron Laher	Eastern Wyoming College, 3200 West C Street	Torrington, WY 82240-1699	307-532-8218	ron.laher@ewc.wy.edu
		Data Update Coordinator	Dr. Dee Ludwig	3200 West C Street	Torrington, WY 82240-1699	307-532-8221	Dee.Ludwig@ewc.wy.edu

Definitions



Data Update Coordinator

- o was/is appointed by your CEO
- o is responsible for the accuracy and completion of this Data Update
- o serves as the contact between your institution and the Commission regarding this Data Update
- o is responsible for the timely submission of this Data Update

Federal Compliance



Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org



-  indicates required information that must be completed before submitting your report
-  indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

Academic Calendar - Select all that apply

		
		Semester
		An academic year that consists of two semesters during the academic year with about 16 weeks for each semester of instruction. There may be an additional summer semester.
		Trimester
		An academic year that consists of three terms of about 10 weeks each.
		Quarter
		An academic year that consists of three sessions of about 12 weeks each. The range is typically from 10 to 15 weeks. There may be an additional quarter in the summer.
		Four-One-Four Plan
		The 4-1-4 calendar consists of four courses taken for four months, one course taken for one month, and four courses taken for four months. There may be an additional summer session.
		Modular
		Courses are typically in 4- to 6-week blocks with specific start and end times (frequently cohort).
		Continuous
		Courses are not defined by specific start dates (usually applies to distance delivery).

Sanction Agencies

Has any accrediting agency (specialized, professional, or institutional) applied sanctions or withdrawn accreditation within the last year?

If yes, list the agency (exclude actions by The Higher Learning Commission):

Refund Policy



Does the institution have a formal student refund policy?

Definitions

None

Student Headcount by Level

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of your institution's IPEDS official Fall 2007 Reporting Date
- Headcount is unduplicated
- Enter zero if there no enrollement
- **NOTE ON FIRST PROFESSIONAL DEGREES:**
 - IPEDS has eliminated the First Professional Degree designation with the 2007-2008 data collection year, but the first collection year is optional
 - If you did NOT report First Professional student enrollment to IPEDS for 2007-2008, include all formerly First Professional students in the Graduate category



indicates required information that must be completed before submitting your report



indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

			Previous	New
		Full-Time Undergraduate	542	542
		Part-Time Undergraduate	963	963
		Full-Time Graduate	0	0
		Part-Time Graduate	0	0
		Full-Time Post-Baccalaureate First Professional	0	0
		Part-Time Post-Baccalaureate First Professional	0	0
		Non-Credit Students (all levels)	1447	1447

Definitions

Undergraduates are those students enrolled in:

- 4 or 5 year Bachelor's programs
- Associate's degree programs
- Vocational/Technical degree or certificate granting programs below the baccalaureate level
- courses creditable toward an Associate's or Bachelor's degree or toward a certificate below baccalaureate level

Graduates are those students enrolled in:

- any graduate programs
- any graduate courses creditable toward a graduate degree or post-baccalaureate certificate
- thesis or dissertation credits

First Professional are those students enrolled in any of the following programs or in courses creditable toward those programs:

- Chiropractic: D.C. or D.C.M.
- Dentistry: D.D.S. or D.M.D.
- Medicine: M.D.
- Optometry: O.D.
- Osteopathic Medicine: D.O.
- Pharmacy: Pharm.D.
- Podiatry: D.P.M. or D.P. or Pod. D.
- Veterinary Medicine: D.V.M.
- Law: L.L.B. or J.D.
- Theology: M. Div. or M.H.L. or B.D. or Ordination

Non-credit students are those students enrolled:

- exclusively in non-credit courses
- exclusively as an auditor of credit courses
- exclusively for CEU's

Student Headcount by Category**Instructions**

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of your institution's IPEDS official Fall 2007 Reporting Date
- Headcount may be duplicated



indicates required information

Definitions for this section can be found at the [bottom](#) of this page.

		Previous	New	
		Degree-Seeking Undergraduate	585	585
		Certificate-Seeking Undergraduate	225	225
		Post-Baccalaureate Certificate Seeking	0	0
		Post-Baccalaureate Degree-Seeking	0	0

Definitions

Degree-seeking

students enrolled for credit in a degree program

Certificate-seeking

students enrolled in a credit OR non-credit certificate program


Total Entering Undergraduate Headcount

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of your institution's IPEDS official Fall 2007 Reporting Date
- Include **new freshmen and new transfer students** enrolled for credit or non-credit
- Enter zero if headcount there is no enrollment

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Full-Time Entering	301	301
  Part-Time Entering	462	462

Definitions

None

Institutional Headcount

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org



- Report your numbers as of your institution's IPEDS official Fall 2007 Reporting Date
- Report **unduplicated** numbers
- Enter zero if there are no employees for a category
- If an employee serves in **more than one category**, report that person in the category used by your institution to classify that person. **Report that person only once**

 indicates required information that must be completed before submitting your report

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Definitions for this section can be found at the [bottom](#) of this page.

	Previous	New
  Full-Time Faculty	46	46
  Part-Time Faculty	49	49
  Full-Time Administration	37	37

		Part-Time Administration	4	4
		Full-Time Staff	41	41
		Part-Time Staff	6	6

Definitions

Faculty are employees whose primary responsibilities are instruction, research, and/or service.

- o Include both tenure and non-tenure track.
- o **Adjunct faculty** should be counted as part-time faculty.
- o **Graduate assistants** should be counted as part-time faculty.
- o Full-time faculty on **sabbatical** should be counted as full-time faculty.

Administration includes the following IPEDS categories:

- o executive
- o administration
- o managerial
- o other professionals

Staff includes the following IPEDS categories:

- o technical and paraprofessional
- o clerical and secretarial
- o skilled crafts
- o service/maintenance

Educational Programs

Instructions



















Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report your numbers as of the **date of submission** of this Data Update
- Enter zero for any programs not offered
- Report certificate, diploma, or degree programs that are offered in [CIP-defined fields of study](#)
 - o Typically these correspond to majors
 - o Do not count sub-fields or concentrations within a major as separate programs
 - o CIP Codes can be found at <http://nces.ed.gov/pubs2002/cip2000/>
- **NOTE ON FIRST PROFESSIONAL DEGREES:**
 - o IPEDS has eliminated the First Professional Degree designation with the 2007-2008 data collection year, but the first collection year is optional
 - o If you did NOT report First Professional Degree Programs to IPEDS for 2007-2008, include all formerly First Professional degrees in the Doctor's Degree Programs category

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

			Previous	New
		Pre-Associate Certificate/Diploma Programs	13	13
		Other Undergraduate Certificates/Diploma Programs	0	0
		Associate's Degree Programs	48	48
		Bachelor's Degree Programs	0	0
		Master's Degree Programs	0	0
		Specialist's Degree Programs	0	0
		Doctor's Degree Programs	0	0
		Post-Baccalaureate First Professional Degree Programs	0	0
		Post-Baccalaureate Certificate Programs	0	0

Definitions

Pre-associate certificate/diploma programs:

- credit-bearing
- culminate in the awarding of a certificate or diploma, but not a degree
- usually require no previous college credit for admission
- course work is lower division undergraduate

Other undergraduate certificate/diploma programs:

- credit OR non-credit bearing
- culminate in the awarding of a certificate or diploma, but not a degree
- frequently require previous college credit for admission
- course work is upper-division undergraduate

Associate's degree programs:

- requires the completion of at least 2 years of full-time equivalent college-level work in a specified field of study
- meets institutional requirements for completion of a degree
- culminates in the awarding of a degree

Bachelor's degree programs:

- requires the completion of at least 4 years of full-time equivalent college-level work in a specified field of study
- meets institutional requirements for completion of a degree
- culminates in the awarding of a degree

Post-baccalaureate certificate programs:

- beyond bachelor's degree
- requires the completion of an organized field of study
- culminates in the awarding of a certificate, but not a degree

- coursework is graduate level

Master's degree programs:

- beyond bachelor's degree
- requires the completion of at least 1 year of full-time equivalent graduate-level
- meets institutional requirements for completion of the degree
- culminates in awarding of the degree

Specialist's degree programs:

- beyond bachelor's degree
- requires the completion of college work beyond the bachelor's degree in a specific field of study
- frequently found in Education and related academic disciplines

First professional degree programs:

- provides the requisites for licensure in a recognized profession
- requires at least 2 years of college-level work for admission
- requires the completion of at least 6 years of full-time equivalent college work
- must be within one of the following fields:
 - Chiropractic: D.C. or D.C.M.
 - Dentistry: D.D.S. or D.M.D.
 - Medicine: M.D.
 - Optometry: O.D.
 - Osteopathic Medicine: D.O.
 - Pharmacy: Pharm.D.
 - Podiatry: Pod. D. or D.P. or D.P.M.
 - Veterinary Medicine: D.V.M.
 - Law: L.L.B. or J.D.
 - Theology: M. Div. or M.H.L or B.D. or Ordination

Doctor's degree programs:

- beyond the master's degree
- includes a dissertation or other original project
- meets institutional requirements for completion of the degree
- culminates in the awarding of the degree

Certificates & Degrees Awarded


Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org



















- Report the numbers from July 1, 2006 through June 30, 2007

- Enter zero for any certificates or degrees not offered

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

			Previous	New
		Pre-Associate Certificates/Diplomas Awarded	15	15
		Other Undergraduate Certificates/Diplomas Awarded	0	0
		Associate's Degrees Awarded	109	109
		Bachelor's Degrees Awarded	0	0
		Master's Degrees Awarded	0	0
		Specialist's Degrees Awarded	0	0
		Doctor's Degrees Awarded	0	0
		Post-Baccalaureate First Professional Degrees Awarded	0	0
		Post-Baccalaureate Certificates Awarded	0	0

Definitions

Pre-associate certificate/diploma programs:

- o credit-bearing
- o culminate in the awarding of a certificate or diploma, but not a degree
- o usually require no previous college credit for admission
- o course work is lower division undergraduate

Other undergraduate certificate/diploma programs:

- o credit OR non-credit bearing
- o culminate in the awarding of a certificate or diploma, but not a degree
- o frequently require previous college credit for admission
- o course work is upper-division undergraduate

Associate's degree programs:

- o requires the completion of at least 2 years of full-time equivalent college-level work in a specified field of study
- o meets institutional requirements for completion of a degree
- o culminates in the awarding of a degree

Bachelor's degree programs:

- o requires the completion of at least 4 years of full-time equivalent college-level work in a specified field of study
- o meets institutional requirements for completion of a degree
- o culminates in the awarding of a degree

Post-baccalaureate certificate programs:

- o beyond bachelor's degree

- requires the completion of an organized field of study
- culminates in the awarding of a certificate, but not a degree
- coursework is graduate level

Master's degree programs:

- beyond bachelor's degree
- requires the completion of at least 1 year of full-time equivalent graduate-level
- meets institutional requirements for completion of the degree
- culminates in awarding of the degree

Specialist's degree programs:

- beyond bachelor's degree
- requires the completion of college work beyond the bachelor's degree in a specific field of study
- frequently found in Education and related academic disciplines

First professional degree programs:

- provides the requisites for licensure in a recognized profession
- requires at least 2 years of college-level work for admission
- requires the completion of at least 6 years of full-time equivalent college work
- must be within one of the following fields:
 - Chiropractic: D.C. or D.C.M.
 - Dentistry: D.D.S. or D.M.D.
 - Medicine: M.D.
 - Optometry: O.D.
 - Osteopathic Medicine: D.O.
 - Pharmacy: Pharm.D.
 - Podiatry: Pod. D. or D.P. or D.P.M.
 - Veterinary Medicine: D.V.M.
 - Law: L.L.B. or J.D.
 - Theology: M. Div. or M.H.L or B.D. or Ordination

Doctor's degree programs:

- beyond the master's degree
- includes a dissertation or other original project
- meets institutional requirements for completion of the degree
- culminates in the awarding of the degree


Off Campus Activities - Other Campuses**Instructions**

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org





Note that institutions will need to submit additional information in the Off-Campus Activities sections as required by federal reporting requirements.

- Report all Other Campuses (do not include main campus)
- To EDIT Previously Reported Other Campuses, click on the row of the campus you wish to edit
 - Enter street address
 - Enter new headcount numbers if the campus is still active
 - Indicate Active, Inactive, or Closed status
 - Enter a "Closed Date" if the campus has closed
- To ADD Previously Unreported Other Campuses, click on the Report New Campus button. Please note that a request for approval of new campuses or sites must be submitted to the Higher Learning Commission.
- Note on open/close dates: Indicate an open date for each campus. You may estimate the open date. If the campus is not currently active, but your institution intends to reactivate it in the future, mark it as inactive. Inactive campuses will not appear on the institution's Organizational Profile on the Commission's website but will remain in the Commission's database and will appear in the institution's Update data next year. You cannot delete campuses that have previously been posted in the Commission's database, nor can you move previously posted campuses or sites from one category to the other. If the campus is no longer in operation permanently, mark the campus as closed. It will be removed from the Commission's database. You can only use the Delete button to edit or remove new entries to the Campuses list as you are preparing this information.
- DEFINITIONS:
 - Other Campus (do NOT include main/home campus)
 - students can complete at least one degree program
 - campus personnel provide a full range of administrative and student services
 - has an administrative head (e.g. a campus dean or provost)
 - In State
 - Other Campus is in addition to the main campus and is in the institution's home state
 - Out of State
 - Other Campus is outside of the institution's home state
 - Out of USA
 - Campus is outside of the 50 United States
 - include states located in US territories in this category
 - **DO NOT include study abroad in this category**

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		location	programName	status	address	city	state	country
		In State	EWC--Douglas Campus	Active	203 N. 6th	Douglas	WY	United States

Definitions

Other Campus (do NOT include main/home campus)

- students can complete at least one degree program
- campus personnel provide a full range of administrative and student services
- has an administrative head (e.g. a campus dean or provost)

In State

Other Campus is in addition to the main campus and is in the institution's home state

Out of State

Other Campus is outside of the institution's home state

Out of USA

- Campus is outside of the 50 United States
- include states located in US territories in this category
- DO NOT include study abroad in this category

Off Campus Activities - Sites**Instructions**


Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

Note that institutions will need to submit additional information in the Off-Campus Activities sections as required by federal reporting requirements.

- Report all Off-campus Sites
- To EDIT Previously Reported Other Sites, click on the row of the site you wish to edit
 - Enter street address
 - Enter new headcount numbers if the site is still active.
 - List all programs offered at the site. Enter complete name of each degree offered. Include degree level and program name (e.g. , BA in English).
 - Indicate Active, Inactive, or Closed status.
 - Enter a "Closed Date" if the site has closed.
- To ADD Previously Unreported Other Sites, click on the Report New Site button. Please note that a request for approval of new sites must be submitted to the Higher Learning Commission.
- Note on open/close dates: Indicate an open date for each site. You may estimate the open date. If the site is not currently active, but your institution intends to reactivate it in the future, mark it as inactive. Inactive sites will not appear on the institution's Organizational Profile on the Commission's website but will remain in the Commission's database and will appear in the institution's Update data next year. You cannot delete sites that have previously been posted in the Commission's database, nor can you move previously posted sites from one category to the other. If the site is no longer in operation permanently, mark the site as closed. It will be removed from the Commission's database. You can only use the Delete button to edit or remove new entries to the Sites list as you are preparing this information.
- DEFINITIONS:
 - Site
 - students can complete 50% or more of a degree program
 - include degree completion sites (even if they offer less than 50% of the program)

- DOES NOT have a full range of administrative and student services staffed by institution's personnel
 - administrative and student services may be provided from the home campus
- In State
 - Site is in the institution's home state
 - Out of State
 - Site is outside the institution's home state
 - Out of USA
 - Site is outside of the 50 United States
 - include states located in US territories in this category
 - Do Not include study abroad in this category

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		location	programName	status	address	city	state	country	programsOffered
		In State	EWC	Closed	203 N. 6th	Douglas	WY	United States	3
		In State	EWC	Active	Box 966	Lusk	WY	United States	3
		In State	EWC	Active	116 Casper AVE	Newcastle	WY	United States	3
		In State	EWC	Active	1350 Oak Street	Wheatland	WY	United States	3

Definitions

Site

- students can complete 50% or more of a degree program
- include degree completion sites (even if they offer less than 50% of the program)
- DOES NOT have a full range of administrative and student services staffed by institution's personnel
- administrative and student services may be provided from the home campus

In State

Site is in the institution's home state

Out of State

Site is outside the institution's home state

Out of USA

- Site is outside of the 50 United States
- include states located in US territories in this category
- Do Not include study abroad in this category


Off Campus Activities - In State Course Locations

Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report information current as of the **date of submission** of this Data Update
- Enter zero if there are no course locations

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		Previous	New	
		Number of Locations	8	8
		Total Headcount of these Locations	140	140

Definitions

Course Location

- students can complete up to, but not including, 50% of a degree program
- include locations for dual enrollment, if applicable
- do not include non-credit courses

In State

Course location is in institution's home state

Headcount

- may be duplicated
- is the sum of all headcount at all in-state course locations

Off Campus Activities - Out of State and Out of US Course Locations

Instructions


Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

Note that institutions will need to submit additional information in the Off-Campus Activities sections as required by federal reporting requirements.

- Report all out-of-state and out-of-U.S. course locations (do not include Study Abroad)
- To EDIT Previously Reported Other Course Locations, click on the row of the course location you wish to edit
 - Enter street address
 - Enter new headcount numbers in the fields provided (headcount may be duplicated)
 - Indicate an Opened Date for each location. (You may estimate the opened date.)
 - Enter a Closed Date if the location has closed

- To ADD Previously Unreported Course Locations, click on the Report New Location button
- DEFINITIONS:
 - Course Location
 - students can complete up to, but not including, 50% of a degree program
 - include locations for dual enrollment, if applicable
 - do not include non-credit courses
 - Out of State
 - Course location is outside of institution's home state
 - Out of USA
 - Course location is outside of the 50 United States
 - include states located in US territories in this category
 - **Do Not** include study abroad in this category

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		location	programName	address	city	state	country	courses
None Reported								

Definitions

Course Location

- students can complete up to, but not including, 50% of a degree program
- include locations for dual enrollment, if applicable
- do not include non-credit courses

Out of State

Course location is outside of institution's home state

Out of USA

- Course location is outside of the 50 United States
- include states located in US territories in this category
- **Do Not** include study abroad in this category

Dual Enrollment


Instructions

Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report dual enrollment headcount from **Fall 2007**
- Headcount is unduplicated

- Enter zero for headcount if there is no dual enrollment

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		Previous	New
		Total Dual Enrollment Student Headcount	481

Definitions

Dual Enrollment

Students are enrolled in high school simultaneous to earning college credit at your institution


Distance Education Programs

Instructions









Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report information current as of the **date of submission** of this Data Update.
- To Edit Previously Reported Distance Education Programs, click on the row of the course location you wish to edit.
- Headcount is optional and unduplicated
- Enter new headcount numbers in the fields provided
- To Add Previously Unreported Distance Education Programs, click on the **Report New Program** button.
- To Delete incorrect Previously Reported Distance Education Programs, click on the trash can icon located next to the Program's Name.

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		programName	modality	totalHC
		Associate in Business Administration	Internet	3
		Associate in Criminal Justice	Internet	0
		Associate in Interdisciplinary Studies	Internet	0

Definitions

Distance Education Program

- include degree, degree completion and certificate programs
- students can complete the **entire degree, degree completion or certificate** at a distance, except for the possibility of an orientation or proctored exams at a specific site
- the program is **asynchronous**
- the program is specifically and intentionally designed to be a distance program

Program Name - includes both the degree level or certificate and the CIP code program name

- Example 1: a BA in English and a BA in Philosophy would be reported as two separate programs
- Example 2: an AAS in Accounting and a Certificate in Accounting would be reported as two separate programs
- Sample program name entries:
 - "Certificate in Accounting"
 - "AAS in Accounting"
 - "BA in English"
- List all programs separately following the preceding example

Primary Modality

select the dominant delivery method for the named program


Collaborative Education

Instructions



Direct questions regarding this section to Lil Nakutis at 800-621-7440x113 or lnakutis@hlcommission.org

- Report information from **Fall 2007**
- To Edit a Previously Reported Collaborative Education, click on the row of the Collaborative Education you wish to edit
- Enter headcount as **Fall 2007 headcount numbers unduplicated**
- To add previously unreported Collaborative Education, click on the **Report New Program** button
- To delete incorrect previously reported Collaborative Education, click on the trash can icon located next to the name

 indicates required information that must be completed before submitting your report

 indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		degreeName	consortName	totalHC
None Reported				

Definitions

Collaborative Education

- refers to programs offered by your institution
- requires the student to be involved with another institution for completion of a degree or certificate program
- your institution has a formal consortia or collaborative arrangement with the other institution
- your institution issues the degree or certificate
- do not include "2+2" programs
- do not include clinicals or internships

Program Name - includes both the degree level or certificate and the CIP code program name

- Example 1: a BA in English and a BA in Philosophy would be reported as two separate programs

- Example 2: an AAS in Accounting and a certificate in Accounting would be reported as two separate programs
- Sample program name entries:
 - "Certificate in Accounting"
 - "AAS in Accounting"
 - "BA in English"
 - List all programs separately following the preceding example

Consortium/Institution name

- if the collaborative agreement carries a formal title, use that title
- if the collaborative agreement does not carry a formal title, list the partner institution
- if you have collaborative agreements for the same program but with more than one institution, each is a separate entry

Dues Calculation from Reported Data

Calculated Dues

FTE = (Total Full-Time Headcount) + ((Total Part-Time Headcount)/3)

Your FTE = 863

Adjusted Site Total (AST) = Degree Sites + (Campuses *10)

Your AST = 13

For the FTE range of 500-1,999:

\$1765 Base Dues

\$0.88 per FTE above 499

\$35 per AST (Adjusted Site Total)

Calculated Dues = (Base Dues) + ((FTE-499) * (Fee/FTE)) + (AST * (Fee/AST))

Calculated Dues = \$2,540

Maximum Total Dues are \$27,000.

Adjusted Dues = \$2,540

Total Amount Due = (Adjusted Dues) + (\$100 Mark Fee)

Your Total Dues = \$2,640

Reported Data

(from previous sections)

Reported Headcounts (from [HC Level](#))

Full-Time Undergraduate	542
Part-Time Undergraduate	963
Full-Time Graduate	0
Part-Time Graduate	0
Full-Time Post-Bacc 1st Proof	0
Part-Time Post-Bacc 1st Proof	0

Reported Off-Campus Activities

Number of Other Campuses	1
Number of Sites	3

Please DO NOT remit payment at this time.

Your institution will be invoiced separately.

If you require assistance with your dues calculation, please contact us at 800-621-7440.

2008-05-30 16:54:29.649

Higher Learning Commission

Eastern Wyoming College :

Annual Institutional Data Update (AIDU) System

Review Report

Print report using the PRINT function in your browser.

To return to your report, click [here](#). Or use your browser's back button.

2008 Annual Institutional Data Update

Composite Financial Index

Instructions

Direct questions regarding this section to Michael Kane at 800-621-7440 x139 or mkane@hlcommission.org

- An instruction guide for Composite Financial Index can be downloaded via the following link: [SamplePublic.pdf](#)
- Page numbers after ratios denote pages in Strategy Financial Analysis for Higher Education, 6th ed. (included in SamplePublic.pdf above)
- Note all strength factors are limited to a scale of -1 to 10
- Viability strength factor is set to 10 when there is no long term debt
- For all entries, if a corresponding number does not apply, enter 0 (zero). Blank entries will not be accepted.

Definitions for this section can be found at the [bottom](#) of this page.

Primary Reserve Ratio Calculation	2007				2006				2005			
	Data	Str	Wt	CFI	Data	Str	Wt	CFI	Data	Str	Wt	CFI
Institution unrestricted net assets	1,214,948				555,558				21,905			
Institution expendable restricted net assets	+ 2,822,523				234,726				444,302			
Component Unit (C.U.) unrestricted net assets	+ 217,109				178,365				154,711			
C.U. temporary restrict net assets	+ 656,253				623,850				1,052,068			
C.U. net investment in plant	- 0				0				0			

Numerator Total Component Unit (C.U.) Unrestricted net assets	4,910,833					1,592,499						1,672,986				
Institution operating expenses	11,859,457					11,345,667						10,641,134				
Institution nonoperating expenses	+	58,553				14,600						13,725				
C.U. total expenses	+	285,662				633,483						97,975				
Denominator Total	12,203,672					11,993,750						10,752,834				
Primary reserve ratio (p. / 58*)	0.402	3.02	0.35	1.06		0.133	0.00	0.35	0.35		0.156	1.00	0.35	0.41		
Net Operating Revenue Ratio Calculation																
Institution operating income (loss)	-8,085,888					-8,040,334						-7,311,884				
Institution net nonoperating revenues	+	9,237,065				8,190,748						6,708,540				
C.U. change in unrestricted net assets	+	38,744				23,654						31,131				
Elimination of inter-entity amounts	+	0				0						0				
Numerator Total	1,189,921					174,068						-572,213				
Institution operating revenues	3,773,569					3,305,333						3,329,250				
Institution nonoperating revenues	+	9,295,618				8,205,348						6,722,265				
C.U. total unrestricted revenues	+	324,406				657,137						129,106				
Elimination of inter-entity amounts (from above)	+	0				0						0				
Denominator Total	13,393,593					12,167,818						10,180,621				
Net Operating Revenue ratio (p. / 86*)	0.089	10.00	0.10	1.00		0.014	2.00	0.10	0.20		-0.056	-1.00	0.10	-0.10		
Return on Net Assets ratio calculation																

Change in net assets plus C.U. change in net assets	6,406,326				867,817					969,014			
Divided by total net assets + C.U. total net assets	17,046,913				10,640,587					9,772,770			
Return on Net Assets ratio (p. / 74*)	0.376	10.00	0.20	2.00	0.082	4.00	0.20	0.82	0.099	4.00	0.20	0.99	
Viability ratio calculation													
Numerator - Expendable net assets (from Primary Reserve Numerator)	4,910,833				790,284					466,207			
Institution long-term debt (total project-related debt)	2,316,476				2,193,417					998,095			
C.U. long-term debt (total project-related debt) +	0				0					0			
Denominator - Total Long-term + C.U. debt (total project-related debt)	2,316,476				2,193,417					998,095			
Viability ratio (p. 64*) /	2.120	5.08	0.35	1.78	0.360	0.00	0.35	0.30	0.467	1.00	0.35	0.39	
Total-Composite Financial Indicator Score (CFI)				5.8				1.7					1.7

* see page numbers in Strategy Financial Analysis for Higher Education, 6th ed. (included in [SamplePublic.pdf](#)).

Comments

None

Definitions

Primary Reserve Numerator Total

Same total as in viability below

Primary Reserve Denominator Total

Elimination of inter-entity amounts. Consolidated amounts should be used, if available.

Primary Reserve Elimination of inter-entity amounts

Consolidated amounts should be used, if available.

Change in Net Assets

Elimination of inter-entity amounts. Consolidated amounts should be used, if available.

Viability Strength Factor

Viability strength factor is set to 10 when there is no long term debt

Institution long-term debt (total project-related debt)



Information not obtained from the financial statements directly since this information is usually contained in the notes.

Other Financial Information

Instructions

For all entries, if a corresponding number does not apply, enter 0 (zero). Blank entries will not be accepted.

Direct questions regarding this section to Michael Kane at 800-621-7440 x139 or mkane@hlcommission.org

-  indicates required information that must be completed before submitting your report
-  indicates items that have been completed

Definitions for this section can be found at the [bottom](#) of this page.

		Previous	New
 	Last Audit Year (example 2007)	2007	2007
 	Was Your most recent financial audit UNQUALIFIED	N/A	Yes

Definitions

TBD

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Report Assistance: Lil Nakutis - lnakutis@hlcommission.org - 800-621-7440 x113

Technical Support: aidu@hlcommission.org

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